

Carbon Reduction Plan

Supplier: Communis Limited

Commitment to achieving Net Zero:

Communis Limited is committed to achieving Net Zero emissions by the end of the 2030.

Baseline Emissions Data

Baseline Year: 2019

Baseline Year Emissions:

Emissions	Total Tonnes CO2e
Scope 1	1617.15
Scope 2 (REGO)	3949.84
Scope 2 (Non REGO)	0.00
Scope 3 – Water	9.26
Scope 3 - Business Travel	686.62
Scope 3 - Upstream transportation & distribution	712.41
Scope 3 – Downstream transportation & distribution	283.44
Scope 3 – Commuting	4.312
Scope 3 – Waste	144.45
Scope 3 – Purchased Goods (Paper & Electricity in UK Data Centre)	26323.00

Current Emissions Data

Reporting Year: 2020

Emissions	Total Tonnes CO2e
Scope 1	1548.70
Scope 2 (REGO)	3078.77
Scope 2 (Non REGO)	21.50
Scope 3 - Water	10.54
Scope 3 - Business Travel	146.03
Scope 3 - Upstream transportation & distribution	658.40
Scope 3 – Downstream transportation & distribution	240.92
Scope 3 – Commuting	2.99
Scope 3 – Waste	128.15
Scope 3 – Purchased Goods (Paper & Electricity in UK Data Centre)	18156.46

Emissions Reductions Targets

Communis Limited has committed to putting in place science-based targets that will provide a defined pathway to reducing our greenhouse gas (GHG) emissions so that we help to prevent the worst impacts of climate change. To this end we will be putting in place a pathway that supports the limitation of global warming to 1.5°C and help us to achieve our goal of being Net Zero by 2030.

We are in the process of setting those targets and expect that work to be completed during the first half of 2022 and then certified by the Science-based Targets Initiative (SBTi). In the interim we have chosen to focus on a couple of targets, which will help us maintain our ambition but that will be amended when our work to put science-based targets in place is concluded. Those targets are:

- Reduce our Scope 1 and Scope 2 GHG emissions by 25% by the end of 2022
- Reduce the total paper waste generated by Communis operational sites by 15% by the end of 2022
- Reduce total directly purchased electricity consumption by 20% by the end of 2022
- Reduce our carbon intensity figure by 15% by the end of 2022
- Reduce Plastic waste by 25% by the end of 2022
- Reduce Travel Emissions by 50% by the end of 2022.

This Carbon Reduction Plan will be updated and revised accordingly after the SBTi submission has been made and interim targets set.

Carbon Reduction Programmes

- Refreshed home working to an agile working policy and practices, which will reduce unnecessary commuting and related travel emissions
- Upgrading/refreshing digital print capability, to increase use of water-soluble inks and improve overall efficiency of machines
- Introduction of waste improvement teams aligned to the principles of six sigma to reduce waste on site
- Implement revised travel policy to ensure we achieve the overall reductions, to include transition to electric vehicles for all leased vehicles and those acquired through colleague car allowances
- Removal of Single-Use Plastics & non-recyclable plastics from products by 2023
- Emissions & resource reduction plans in place for all locations with independent assurance & live dashboard
- Sustainable, recyclable packaging options reviewed and options offered for all client solutions
- Colleague engagement plans and incentives e.g. EV switch incentives, charging etc
- Expand the scope of scope 3 GHG reporting across inter-site transport and DSA Provider emissions by the end of 2021.
- Expand the scope of scope 3 GHG reporting across non-directly purchased electricity sites by the end of 2021.

Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Communis Limited annually undertakes independent verification of carbon dioxide equivalent emissions (CO₂e) as provided in the company's sustainability reporting to a limited level of assurance. The verification exercise is conducted in accordance with ISO 14064-3:2019 - Specification with guidance for the validation and verification of greenhouse gas statements.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Communis Limited

Name & Position: Ricky Alfred, Director of Responsible Business

Date: 15th November, 2021