

Name
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Postcode

THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt as to what action you should take, you are recommended to seek your own financial advice from your stockbroker or other independent adviser authorised under the Financial Services and Markets Act 2000. If you have sold or transferred all of your ordinary shares in Communisis plc, please forward this document, together with the accompanying documents, as soon as possible, to the purchaser or transferee or to the stockbroker, bank or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

25 March 2008

To the Company's ordinary shareholders
(and to executive option holders for information only)

Dear Shareholder,

NOTICE OF ANNUAL GENERAL MEETING 2008

I am pleased to enclose the Notice of Meeting for the fourteenth Annual General Meeting ('AGM') of Communisis plc, together with a copy of the Company's Annual Report and Financial Statements for the year ended 31 December 2007.

The AGM is to be held at 10.30 a.m. on 24 April 2008 in the Tower Gallery, The Royal Armouries, Armouries Drive, Leeds LS10 1LT.

The Notice of Meeting sets out the terms of the resolutions to be proposed at the AGM and this letter explains them more fully.

If you would like to vote on the resolutions but cannot come to the AGM, please fill in the proxy form sent to you with this notice and return it to our registrars as soon as possible. They must receive it by 10.30 a.m. on 22 April 2008.

Communisis plc

Registered Office: Wakefield Road Leeds LS10 1DU
www.communisis.com
Registered in England No. 2916113



Ordinary Business

Resolution 1 – Report and Financial Statements

The directors will present their report, the auditors' report and the audited Financial Statements for the financial year ended 31 December 2007 to the meeting. This gives shareholders the opportunity to ask questions on the contents, before voting on the resolution.

Resolution 2 – Directors' Remuneration Report

The directors will put the Directors' Remuneration Report to the meeting. As with the Annual Report and Financial Statements, shareholders will have the opportunity to ask questions on the contents of the Directors' Remuneration Report before voting on the resolution.

Resolution 3 – Declaration of dividend

The directors are recommending a final dividend of 1.635 pence per ordinary share payable on 30 April 2008 to shareholders on the register on 4 April 2008.

Shareholders are invited to complete the enclosed Dividend Mandate Instruction form if they would prefer dividend payments to go directly to their bank or building society account. This form needs to be returned to the Company's registrars before 4 April 2008 if you would like this dividend to be paid directly to your account.

Resolution 4 – Re-election of directors

The Company's Articles of Association state that one third of the directors must retire by rotation each year, though they may offer themselves for re-election. This year, Mr M G Firth is retiring by rotation and seeking re-election.

Resolutions 5 & 6 – Election of directors

The Company's Articles of Association state that directors appointed by the Board since the date of the last AGM are required to retire at the next AGM and offer themselves for election by the shareholders. Mr P C F Hickson and Mr N G Howes therefore offer themselves for election.

Resolution 7 – Re-appointment and remuneration of auditors

The Company's auditors must be appointed each year at the AGM. It is proposed that the Company retain Ernst & Young LLP as its auditors to hold office until the next AGM. The resolution also authorises the directors to fix the auditors' remuneration.

Special Business

Resolution 8 – Remuneration of directors

Article 102 of the Company's Articles of Association, which was amended by ordinary resolution on 2 May 2000, places a maximum limit on the aggregate amount of remuneration payable to directors of £1,000,000 per annum. This ceiling was set at a time when the aggregate remuneration paid to directors was well below £1,000,000. Salary levels are now significantly higher and the directors consider that, in order to accommodate this and the possibility of future changes to the Board, the aggregate remuneration limit should be increased.

The directors believe that the limit on the aggregate remuneration payable to directors should now be £3,000,000 per annum, and Resolution 8 would, if passed, implement this increase.

The directors will not be voting or providing a recommendation on Resolution 8.

Resolution 9 – Directors’ authority to allot shares

Resolution 9 is to authorise the directors to issue ordinary shares up to a maximum of the remaining unissued share capital. This authority is granted under Section 80 of the Companies Act 1985 and is a standard resolution for most UK companies. The general purpose of this authority is to enable directors to issue up to a specified number of shares without having first to obtain the consent of shareholders in general meeting.

If Resolution 9 is passed, the amount of the authorised ordinary share capital remaining unissued and available for issue generally by the directors will be £8,172,202 representing 18.16% of the authorised ordinary share capital and 23.59% of the issued and allotted share capital (based on the issued and allotted share capital of the Company as at 3 March 2008). This authority will expire at the end of the AGM in 2009 or on 23 July 2009, whichever is the earlier.

While the Board has no present intention of exercising this authority (other than pursuant to the exercise of options under the Company’s share option schemes), it continues to examine development possibilities and may, if it believes it to be in the best interests of shareholders, seek to use the unissued authorised share capital in connection with any expansion. In the Board’s view, this level of authority represents sufficient flexibility for the future.

Resolution 10 – Directors’ authority to allot shares for cash

Section 89 of the Companies Act 1985 gives all shareholders the right to participate on a pro rata basis in all issues of equity shares for cash unless they agree that this right should be excluded. The effect of Resolution 10 if approved by shareholders, is to renew the directors’ authority to allot shares for cash, without first offering them to existing shareholders, up to a limit of an aggregate nominal value of £1,731,795, representing 5% of the Company’s issued ordinary share capital as at 3 March 2008. This resolution also gives the directors power to allot shares for cash in connection with a rights issue. This power expires at the conclusion of the AGM in 2009 or, if earlier, on 23 July 2009.

Resolution 11 – Purchase of own shares by the Company

Resolution 11 seeks authority for the Company to make market purchases of its own ordinary shares. In certain circumstances it may be advantageous for the Company to purchase its own shares in the market with the intention of enhancing earnings per share to the benefit of all shareholders. Any shares purchased in this way would be either subsequently cancelled and the number of shares in issue accordingly reduced or held as treasury shares. Under the Companies (Acquisition of Own Shares) (Treasury Shares) Regulations 2003, the Company may hold shares purchased as treasury shares, rather than treat them as cancelled.

You are asked to consent to the purchase by the Company of up to a maximum of 20,767,694 ordinary shares, which represents 14.99% of the Company’s issued ordinary share capital as at 3 March 2008. The maximum price which may be paid for an ordinary share is 105% of the average middle market quotations for the five business days preceding the purchase and the minimum price which may be paid for any ordinary share is its nominal value of 25p. This authority will expire at the end of the AGM in 2009 or, if earlier, on 23 July 2009.

As noted in the Directors’ Report in the Annual Report and Financial Statements, there is no present intention to exercise this authority in the foreseeable future.

The total number of options to subscribe for ordinary shares outstanding as at 3 March 2008 was 8,767,532 representing approximately 6.33% of the issued ordinary share capital of the Company at that date. If the authority to buy back shares under this resolution were exercised in full, the total number of options to subscribe for ordinary shares outstanding as at 3 March 2008 would, assuming no further ordinary shares were issued after that date, represent 7.44% of the issued ordinary share capital.

Recommendation

As noted above, the directors will not be voting on Resolution 8 (Remuneration of directors) or providing a recommendation as to how shareholders should vote on this resolution in view of their interest in the subject matter.

The directors consider that all the other resolutions contained in the Notice of AGM are in the best interests of the Company and its shareholders as a whole and unanimously recommend that you vote in favour of these resolutions, as they themselves intend to do in respect of their own beneficial shareholdings, totalling 460,936 ordinary shares representing approximately 0.33% of the present issued ordinary share capital of Communitis plc.

Action to be taken

You will find enclosed a form of proxy for use at the AGM. This should be completed and returned in accordance with the instructions thereon to the offices of the Company's registrars, Capita Registrars, Proxies Department, 34 Beckenham Road, Beckenham, Kent BR3 4TU no later than 10.30 a.m. on 22 April 2008.

As previously, there is also an electronic facility to register your vote by visiting the website of our registrars on www.capitaregistrars.com. In order to register your vote online you will need to enter your surname, Investor Code and postcode which are shown on page 1 of this letter. Further details of how to vote online are set out on page 11 of this letter.

Crest members who wish to appoint a proxy or proxies through the CREST electronic proxy appointment service may do so by using the procedures described in the CREST Manual.

The return of the form of proxy by post or registering your vote online will not prevent you from attending the AGM and voting in person should you wish.

The directors have considered amending the Articles of Association to take account of the changes introduced by the Companies Act 2006. The directors have decided that no changes will be proposed at the 2008 AGM, and that prior to the 2009 AGM the directors will reconsider whether interim changes should be introduced at the 2009 AGM, or whether all changes will be postponed until the 2010 AGM when all sections of the Companies Act 2006 are expected to be in force.

Yours sincerely,

A handwritten signature in black ink that reads "Peter Hickson". The signature is written in a cursive, flowing style.

Peter Hickson
Chairman